

**Foundation Training Programme" For Newly Recruited Assistant Registrar  
Co-Operative Societies.**

Sl.	Topic	No. Of Class	Name Of Lecturer & Contact Number
1.	<b><u>Genesis Of Co-Operative Movement:-</u></b>		
i.	Concept and Principle, Value Of Co-Operative in Jharkhand	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
ii.	Co-Operative Movement in India and abroad and Jharkhand	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
iii.	Organizational Set Up Of the Department-Secretariat/Directorate/Field office	1	Mr. Kalicharan Singh, ARCS, O/O RCS, Ranchi, 9006335381
2.	<b>Structure, Function and Schemes of Nabard regarding Co-operative</b>	1	CGM, Nabard, Regional office, Ranchi
3.	<b>Role Of Co-Operative in Agriculture</b>	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
4.	<b>Agriculture Census</b>	1	Directorate Economic and Statistical Department
5.	<b>Crop Cutting Experiment</b>	1	Directorate Economic and Statistical Department
6.	<b>Rainfall and Coverage</b>	1	Directorate Agriculture Department
7.	<b>Animal, Husbandry Schemes regarding Poultry, Piggery, Dairy etc.</b>	1	Directorate Animal Husbandry
8.	<b><u>Introduction Of Different types Of Co-Operative Societies:-</u></b>		
i.	Short Term Credit Co-operative Structure	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
ii.	Non-Agriculture Credit Society/Employee Based Credit Society	1	Mr. Ram Kumar, JRCS, Hazaribagh, 8002016058
iii.	Housing Society	1	
iv.	Fisheries Co-Operative Society	1	Mr. Surya Pratap, ARCS, O/O RCS, Ranchi, 7004539979
v.	Dairy Co-Operative Society	1	Mr. Surya Pratap, ARCS, O/O RCS, Ranchi, 7004539979
vi.	Special Type of Co-Operative Society	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
9.	<b><u>Jharkhand Co-Operative Societies Act, 1935 as amended 2011 and 2015:-</u></b>		
i.	Object and Preamble of Jharkhand Co-Operative Societies Act, 1935	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
ii.	Organization & Registration of Co-Operative Societies & Bylaws Amendment	2	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
iii.	Societies to be Bodies Corporate, Promotion of Co-operative movement by Government	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
iv.	Membership Qualifications and Disqualification	1	Mr. Ram Kumar, JRCS, Hazaribagh, 8002016058
	Right and Liabilities of member of Registered Co-operative Societies	1	
v.	Annual General Meeting	2	Mr. Kumod Kumar, DRCS, Hazaribagh, 9939103083
vi.	Managing Committee- Structure meeting of Managing Committee	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938

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vii.	Power and Function of Managing Committee, Qualification and Disqualification for Managing Committee Member	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
viii.	Co-operative Elections- Conducting officers, Election officers, Alternate Election officer- Power & Function	3	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
ix.	Dissolution/Suspension of Managing Committee- Power & Function of administrator/Special officer	1	Mr. Ram Kumar, JRCS, Hazaribagh, 8002016058
x.	Liquidation & Winding up of Co-operative Societies	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
xi.	Penalty and Procedure- Offences and Penalties, Cognizance of Offences	1	
xii.	Handling Over charge of office, Production of Records by the Secretary or Authorized Person	1	
xiii.	Dispute Redressal Mechanism	1	Mr. Abhinav Mishra, Lecturer, CTC, Ranchi, 7033621523
xiv.	Inquiry and Inspections/Supervision/Audit	1	Mrs. Shweta Guria, AO, O/O JRCS, Hazaribagh, 9431592315
xv.	Surcharge Cases	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
xvi.	Execution of Decrees, Orders and Awards	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
xvii.	Recovery of Some dues (Certificate Cases)	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
<b>10.</b>	<b><u>Jharkhand Co-operative Societies Rule, 1959 as amended 2012:-</u></b>		
i.	Different Types of Format Under Rules 1959	1	Mr. Kumod Kumar, DRCS, Hazaribagh, 9939103083
ii.	Rules Regarding Elections	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
iii.	Rules Regarding Managing Committee and General Body Meeting	1	Mr. Ram Kumar, JRCS, Hazaribagh, 8002016058
iv.	Rules Regarding Union and Division of Co-operative Societies	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
v.	Rules Regarding Supersession and Suspension	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
vi.	Rules Regarding Collection of Funds- Investment, Reserve Fund	1	Mr. Ram Kumar, JRCS, Hazaribagh, 8002016058
<b>11.</b>	<b><u>Jharkhand Self Supporting Co-Operative Societies Act, 1996 as Amended 2015:-</u></b>		
i.	Background Of the Legislature of The Act	1	Mr. Ram Kumar, JRCS, Hazaribagh, 8002016058
ii.	Registration Of Co-Operative Societies Under this Act	1	
iii.	Membership	1	
iv.	Managing Committee	1	

VI.	Election	1	Mr. Rakesh Kumar Singh, Principal, CTC, Ranchi, 9431378938
VII.	Filing of Annual Statement	1	
VIII.	Offences and Penalty	1	
VIII.	Action On Special Audit or Inquiry Report	1	
IX.	Jharkhand Self Supporting Co-operative Tribunal	2	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
12.	<b>Different Types of Bylaws</b>	1	Mr. Kalicharan Singh, ARCS, O/O RCS, Ranchi, 9006335381
13.	<b><u>Different Federation in Jharkhand-Structure, Role, Function &amp; Schemes:-</u></b>		
I.	Sidho-Kanho Agriculture and Forest Produce State Co-operative Federation Limited	1	Mr. Rakesh Kumar Singh, Secretary, Sidhkofed, Ranchi, 9431378938
II.	Vegfed	1	Mr. Abhinav Mishra, MD, Vegfed,, Ranchi, 7033621523
III.	Jhascolampf	1	Mr. Prakash Kumar, MD, Jhascolampf, Ranchi, 8757131885
IV.	Jhamcofed	1	Mr. Abhinav Mishra, MD, Jhamcofed, Ranchi, 7033621523
V.	Jhascofish	1	MD, Jhascofish, Ranchi
VI.	Jharkhand Milk Federation	1	CEO, JMF, Ranchi
VII.	Jharkhand Women Self Supporting Poultry Co-operative Federation	1	CEO, JWSSPCF, Ranchi
VIII.	The Chotanagpur Regional Handloom Weavers Co-operative Union, IRBA	1	CEO/MO, Regional Weaver Union, IRBA
IX.	Sheduled Tribes Development Corporation	1	CEO/MD, STDC, Ranchi
X.	Sheduled Caste Development Corporation	1	CEO/MD, SCDC, Ranchi
XI.	Jharkhand Co-operative Federation	1	Mr. Alfred George Kujur, MD, Jharkhand Co-operative Federation, Ranchi, 9431782508
XII.	National Co-operative Development Corporation (NCDC)	1	Regional Director, NCDC, Ranchi
XIII.	IFCCO	1	State Marketing Manager, IFCCO, Ranchi
14.	<b><u>Accounts:-</u></b>		
I.	Accounting Principles and Concepts	1	Mr. Mukesh Kumar, Senior Audit officer, O/O DAO, Ranchi, 7903544326
II.	Double Entry System of Accounting	1	Mr. Ramnath Pradhan, S.A.O, O/O DAO, Ranchi
III.	Accounting of Books and Records	1	Mr. Rajeev Kumar, S.A.O, O/O RCS, Ranchi, 7004726652
IV.	Depreciation	1	Mr. Ramnath Pradhan, S.A.O, O/O DAO, Ranchi, 8210856652
15.	<b><u>Audit:-</u></b>		
I.	Valuation and Verification of closing Stock, Assets and Liabilities and Stock on Consignment	1	Mr. Mukesh Kumar, Senior Audit officer, O/O DAO, Ranchi, 7903544326
II.	G.S.T	1	Mr. Ratan Kumar Varma, Rtd. Sale tax officer, 9835230233

**Common Accounting System:-**

i.	An Introduction to Common Accounting System	1	Mr. Rajeev Kumar, S.A.O, O/O RCS, Ranchi, 7004726652
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**17. Service Rule Of Co-Operative Officers and Other Employee:-**

i.	For * Direct Recruitment: - Service Rule, 2012	1	Mr. Kalicharan Singh, ARCS, O/O RCS, Ranchi, 9006335381
ii.	Service Rule 2014 For Co-Operative Extension Officers	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962
iii.	Service Rule 2014 For Auditors	1	Mr. Rajeev Kumar, S.A.O, O/O RCS, Ranchi, 7004726652
iv.	Service Rule, 2010 For Clerical Staff	1	Mr. Kalicharan Singh, ARCS, O/O RCS, Ranchi, 9006335381

**18. Allied Laws:-**

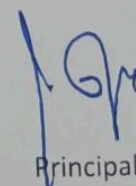
i.	Deposit Mobilization Scheme	1	Mr. Surya Pratap, ARCS, O/O RCS, Ranchi, 7004539979
ii.	Business Development Programme of MPCS	1	Mr. Kamdev Das, JRCS, Ranchi, 9304916962

**19. Co-Operative Schemes :-**

iii.	Paddy Procurement	1	Mr. Sarwar Alam, ARCS, O/O RCS, 7004185370
iv.	Birsa Pradhan Mantri Fasal Bima Yojna	1	Mr. Prakash Kumar, MD, Jhascolampf, Ranchi, 8757131885
v.	Customer Service Center (LAMPS/PACS)	1	Mr. Anupam Upadhyay, CSC, Ranchi, 7654120020
vi.	Godown Nirman & Godown Repair and Cold Room	1	Mr. Manoj Nath Sahdev, SMO, ICDP, Ranchi, 9431354135
vii.	Computerization of LAMPS/PACS	1	Mr. Rajeev Kumar, S.A.O, O/O RCS, Ranchi, 7004726652
20.	<b>Cooperative Education and Training Role of Varios Federal Bodies (ICA, NCUI, State fed and CPEC)</b>	1	Mr. Alfred George Kujur, JRCS, Dumka, 9431782508

**21. Co-operative Banking:-**

i.	Co-operative Banking Structure, Role of Function of DCCB/Jharkhand State Co-operative Bank	1	CEO, Jharkhand State Co-operative Bank
ii.	Urban Co-operative Bank in Jharkhand	1	CEO, Koylanchal Urban Co-operative Bank, Dhanbad
<b>Total Classes</b>		<b>88</b>	



Principal,  
Co-operative Training Center,  
Ranchi.